



TE RITO  
TE KURA TAIAO  
Tūhono Tūpuna. Tūhono Tangata. Tūhono Taiao



## HE TUKANGA MATIHIKO | DIGITAL CITIZENSHIP

### AGREEMENT OVERVIEW

Digital technologies and devices like iPads and computers are tools that can help us learn at kura in all sorts of ways. We can look at interesting things online, talk to people, create new ideas including new learnings available in apps and websites.

When we use digital technologies, we need to learn how to keep ourselves safe, and make good choices in ways we behave when we are online. Good digital citizens help to make our kura a safe and positive place for everyone.

This agreement shares what Te Rito Te Kura Taiao does to help make learning online safe, and what we need to do. It is not always easy to understand everything about online spaces, because there are so many things to use and explore, and that's why it's important that we all try to make it as safe as possible.

### TE RITO TE KURA TAIAO ROLE

Te Rito Te Kura Taiao will encourage mokopuna to learn in the best ways they can, and to keep mokopuna safe at kura.

We will do this by:

- supporting them to know what they need to do to keep safe online
- supporting them to know what to do if they are worried or upset by anything or anyone online
- making sure we have learning times at kura where they can find out more about keeping safe online and safe ways to use their device or computers

### MOKOPUNA ROLE

We want our Kura to be a place that is safe and friendly, where we can learn, play and explore. To do this we need everyone to choose safe, careful, and fair ways of using devices and online spaces. As a digital citizen this means mokopuna will:

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- **Keep it kind.** When you are online, think about others and talk or share in a kind way. Always ask permission before using other peers' mahi or images.
- **Keep it to yourself.** Keep your passwords and information about yourself or other people safe and private.
- **Keep it careful.** Think carefully about what you share and make sure it's something you are proud of and would be happy sharing with someone else face to face.
- **Keep it real.** Not everything you see online is real. It might look or sound real, but some things are made up or fake, so be careful to check or ask a teacher if you're not sure.
- **Keep it honest.** When we copy or use words, pictures and ideas from the internet, we need to make sure we share these things in the right way and follow the rules for sharing things that don't belong to us.
- **Keep it fair.** Make sure you check with others if it is okay to record them, or share photos or videos with them in it. They should have a say in what happens to things that go online if they are in them.
- **Keep it responsible.** Devices are for educational purposes only and websites set out by the pouako.
- **Keep it looked after.** No food or drinks will be kept around devices. Carrying them carefully with two hands and using clean fingers for touch screens. Devices will be returned to charging stations after use. Devices damaged may be the responsibility for mātua to replace
- **Keep it safe.** If you bring your own device to kura, use it in ways, and at the times that your pouako says it is okay to.

## MĀTUA/WHĀNAU ROLE

### *Please tick if you agree*

- I acknowledge that I may be responsible for the cost of repairing the Chromebook or iPad if it is damaged by my child.
- I acknowledge that my tamaiti/tamariki and I are to follow the expectations in the Terms of Use Agreement and that failure or violation of these guidelines may result in your tamaiti/tamariki losing access to the device and account, or in the case of serious misconduct incidents, facing disciplinary action.
- I will be responsible for monitoring my tamaiti/tamariki use of the internet when he/she is not at kura.
- I give permission to use my tamaiti/tamariki image (printed, digital or video) and work to be used where appropriate. E.g. newsletter, website, classroom displays, Te Rito Te Kura Taiao social media etc.

## MĀTUA/ WHĀNAU DECLARATION

I agree with He tukanga matihiko roles and responsibilities of myself and my tamaiti/tamariki.

Ingoa: \_\_\_\_\_ Waitohu: \_\_\_\_\_ Rā: \_\_\_\_\_

*If I have questions or concerns about the way in which technology is being used by my tamaiti at kura, I know the kura is happy to discuss this with me, and I am aware that I am welcome to do this at any time.*

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